



***If We Can't Close You, NO ONE CAN!!!***

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## **Franchise - Checklist**

Below, you'll find the items that are needed to receive a "Pre-Approval".  
Put "**N/A**" for those that do not apply to you.

Received:

	2yrs Recent Personal Tax Returns <i>(all pages)</i>
	2yrs Recent Business Tax Returns <i>(all pages)</i>
	3 months Recent Bank Statements <i>(all pages)</i>
	Agreement of Sale <i>(if under contract)</i>
	Articles of Incorporation, EIN & signed Operating Statement
	Business Debt <i>(download Business Debt from our website)</i>
	Driver's license or State ID. <i>(Must be color for verification purposes)</i>
	Franchise Agreement
	Guarantor Form <i>(download Personal Financial Statement from our website)</i>
	Payoff <i>(if refinance)</i>
	Profit & Loss Statement <i>(download Profit &amp; Loss Statement from our website)</i>
	Social Security card

**NOTE:** All documents must be scanned then uploaded to our site.  
Screenshots or taking a picture of documents is not accepted.

Upload all documents to:

**[www.PhoneOpsFunding.com/FranchiseFileSubmission](http://www.PhoneOpsFunding.com/FranchiseFileSubmission)**