

# PhoneOps Funding, LLC.

***If We Can't Close You, NO ONE CAN!!!***

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## **Construction Loan - Checklist**

Below, you'll find the documents that are needed to receive a [Conditional Quote](#).

Received:

	Articles of Organization, EIN and Federal Bylaws <b>OR</b> signed Operating Agreement
	Bank Statement: 3mos business <b>AND</b> 3mos Personal ( <i>all pages</i> )
	Contractor's Budget ( <i>download from our website</i> )
	Contractor On-boarding Package ( <i>download from our website</i> )
	Driver's license or State ID. ( <i>Must be color for verification purposes</i> )
	New Construction Questionnaire ( <i>download from our website</i> )
	Mortgage Payoff – Must be good for 30 days with per diem and wiring instructions in PDF format ( <i>if refinance</i> )
	Personal Financial Statement ( <i>download from our website – must be fully completed and signed</i> )
	Purchase Contract ( <i>if purchase</i> )
	Property Management Questionnaire ( <i>download from our website</i> )
	Social Security card
	Track Record & REO Form ( <i>download from our website</i> )

**NOTE:** All documents must be scanned then uploaded to our site.  
Screenshots or taking a picture of documents is not accepted.

Upload all docs to:

**[www.PhoneOpsFunding.com/ConstructionFileSubmission](http://www.PhoneOpsFunding.com/ConstructionFileSubmission)**