



PhoneOps Funding, LLC.

If We Can't Close You, NO ONE CAN!!!

O: 321-877-4077 **F:** 253-252-8754 **W:** www.PhoneOpsFunding.com

Refinance Loan - Check List

Below, you'll find the items that are needed to receive a "Pre-Approval".
Put "**N/A**" for those that do not apply to you.

Received:

| | |
|--|--|
| | 2 Years of recent Tax Returns <i>(all pages)</i> |
| | 2 Years of recent W2's and/or 1099's |
| | 2 Months of Recent Bank Statements <i>(all pages)</i> |
| | 4 Recent PayStubs <i>(for all jobs)</i> |
| | Award Letters - SSI / SSD / Pension |
| | Driver's license or State ID. <i>(Must be color for verification purposes)</i> |
| | Employer – Company Email or Fax number to HR Dept |
| | Last Mortgage Statement <i>(Current month)</i> |
| | Paid Invoice <i>(it will be e-mailed to you)</i> |
| | Payoff |
| | Social Security card |

**NOTE: All documents must be scanned then emailed or fax if you can't upload.
Screenshots or taking a picture of documents is not accepted.**

**Fax all documents to: 253-252-8754 or upload it at:
<http://www.PhoneOpsFunding.com/FileSubmission>**