



*If We Can't Close You, NO ONE CAN!!!*

**O:** 321-877-4077 **F:** 253-252-8754 **W:** [www.PhoneOpsFunding.com](http://www.PhoneOpsFunding.com)

## Construction Loan - Check List

Below, you'll find the items that are needed to receive a "Pre-Approval". Put "**N/A**" for those that do not apply to you.

Received:

	2 recent Years of Tax Returns <i>(all pages)</i>
	4506 T Form
	6 months of Recent Bank Statements
	Agreement of Sale <i>(if purchase)</i>
	Appraisal Report or Color Photos of Exterior & Interior
	Business Plan
	Driver's license or State ID. <i>(Must be color for verification purposes)</i>
	Executive Summary
	Lease Agreements <i>(if any)</i>
	LLC or Corporation Documents
	Monthly Operating Construction Budget <i>(Spreadsheet / Pro Forma)</i>
	Operational History and/or Projections
	Payoff <i>(if refinance)</i>
	Personal Financial Statement
	Proof of Down Payment
	Proof of Earnest Money Deposit
	Renovation Estimates
	Social Security card

**Fax all documents to: 253-252-8754 or upload it at:**  
<http://www.PhoneOpsFunding.com/filesubmission>

Additional documents may be requested. Once we receive all requested items, we'll review your file and submit to Underwriting for a Pre-Approval.