



***If We Can't Close You, NO ONE CAN!!!***

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## **Construction Loan - Checklist**

Below, you'll find the items that are needed to receive a "Pre-Approval".  
Put "**N/A**" in the spot that does not apply to you.

Received:

	2 recent Years of Tax Returns <i>(all pages)</i>
	3 months of recent Bank Statements <i>(all pages)</i>
	Articles of Incorporation, EIN & signed Operating Statement
	Construction Budget <i>(download Construction Budget from our website)</i>
	Disclosures <i>(will be emailed to you)</i>
	Driver's license or State ID. <i>(Must be color for verification purposes)</i>
	Lease Agreements <i>(if any)</i>
	Payoff <i>(if refinance)</i>
	Real Estate Owned <i>(download Real Estate Owned from our website)</i>
	Social Security card

**NOTE:** All documents must be scanned then uploaded to our site.  
Screenshots or taking a picture of documents is not accepted.

**Upload all docs to:**

**[www.PhoneOpsFunding.com/ConstructionFileSubmission](http://www.PhoneOpsFunding.com/ConstructionFileSubmission)**