



PhoneOps Funding, LLC.

If We Can't Close You, NO ONE CAN!!!

O: 321-877-4077 **F:** 253-252-8754 **W:** www.PhoneOpsFunding.com

Commercial Loan - Check List

Below, you'll find the items that are needed to receive a "Pre-Approval".
Put "**N/A**" for those that do not apply to you.

Received:

	2 Recent Years of Tax Returns <i>(all pages)</i>
	2 Recent Years of W2's and/or 1099's
	3 months of Recent Bank Statements <i>(all pages)</i>
	Driver's license or State ID. <i>(Must be color for verification purposes)</i>
	Employer – Company Email or Fax number to HR Dept.
	Executive Summary
	Lease Agreements & Rent Rolls <i>(if any)</i>
	LLC or Corporation Documents
	Payoff <i>(if refinance)</i>
	Proof of Earnest Money Deposit
	Real Estate Owned
	Social Security card

**NOTE: All documents must be scanned then emailed or fax if you can't upload.
Screenshots or taking a picture of documents is not accepted.**

**Fax all documents to: 253-252-8754 or upload it at:
<http://www.PhoneOpsFunding.com/FileSubmission>**