



# PhoneOps Funding, LLC.

***If We Can't Close You, NO ONE CAN!!!***

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## **CLTV - Checklist**

Below, you'll find the items that are needed to receive a "Pre-Approval".  
Put "**N/A**" in the spot that does not apply to you.

Received:

	3 Months of Recent Bank Statements <i>(all pages – most recent statement must show proof of down payment if putting 10% down and closing cost)</i>
	Agreement of Sale with Seller 2 <sup>nd</sup> Addendum <i>(if already under contract)</i>
	Articles of Incorporation, EIN & signed Operating Statement
	Credit Report fee
	Disclosures – will be emailed to you
	Driver's license or State ID <i>(Must be color for verification purposes)</i>
	Guarantor Form <i>(download this form from our website)</i>
	Personal Financial Statement <i>(download this form from our website)</i>
	Real Estate Owned <i>(download this form from our website)</i>
	Rent Roll & Expense for Subject Property <i>(download this form from our website)</i>
	Social Security card

**NOTE:** All documents must be scanned then uploaded to our site.  
Screenshots or taking a picture of documents is not accepted.

Upload all documents to:

**<https://www.PhoneOpsFunding.com/CLTVFileSubmission>**